



# Brown County Schools

## Application for Kindergarten Early Entrance Appeal

The State of Indiana has determined that all children **five years of age on or before August 1<sup>st</sup>** of the coming school year are eligible for kindergarten entrance.

### District Kindergarten Early Entrance Policy

Brown County Schools permits appeal of Indiana's **August 1<sup>st</sup> date** for kindergarten enrollment **only** when a child's birthday falls between **August 2<sup>nd</sup> and October 1<sup>st</sup>** of the coming school year. An appeal should be submitted **in writing** to the building principal of the child's home school. The written appeal is required **at least** one school day prior to the designated date for kindergarten enrollment of the coming school year. All early entrance applicants will participate in the district's health and academic screening process along with the incoming kindergarten class. Early entrance to kindergarten will be considered for those children who perform significantly above average on predictive measures of early literacy **AND** have a birthday **on or before October 1<sup>st</sup>** of the coming school year. Kindergarten Early Entrance is generally **not** recommended for most students.

**Complete the following application to appeal the age entrance requirement to kindergarten. Your child MUST be five years of age on or before October 1<sup>st</sup> of the coming school year to apply.**

Child's Name: \_\_\_\_\_  
(Legal Last) (Legal First) (MI)

Birth Date: \_\_\_\_\_ (A copy of the child's birth certificate must be attached.)

Parent/Guardian's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell (if different from home): \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE RETURN THIS APPLICATION ALONG WITH A COPY OF YOUR CHILD'S BIRTH CERTIFICATE TO THE SCHOOL OFFICE. WRITTEN NOTIFICATION OF ADMITTANCE AS AN EARLY ENTRANCE KINDERGARTEN STUDENT WILL BE MADE BY THE PRINCIPAL OF YOUR CHILD'S HOME SCHOOL NO LATER THAN JUNE 30<sup>th</sup>.**

All late applications for **Kindergarten Early Entrance** should be forwarded to Brown County Schools, Director of Student Learning at (812)-988-6601. All kindergarten early entrance applicants must be five years of age on or before October 1<sup>st</sup> of the coming school year **AND** score significantly above average on predictive indicators of early literacy.

## **5112C - APPEAL FOR EARLY ENTRANCE TO KINDERGARTEN OR FIRST GRADE**

Children of legal settlement who have not attained the age of five (5) by August 1st shall not be eligible for entrance into the kindergarten program nor shall a child who is not six (6) years old be eligible for entrance into first grade, unless the parents submit an appeal.

Such an appeal is to be submitted to the principal and shall include the following information:

- A. name of the child
- B. birthdate
- C. name and address of any kindergarten or preschool program the child has attended
- D. narrative history related to attendance at another kindergarten or preschool program
- E. record of a recent physical examination
- F. immunization record

Prior to making any decision on early entrance, the child will participate in a screening program which is based on the following criteria:

- A. Social maturity
- B. Sound and well-developed personality
- C. Physical characteristics
- D. Other categories as determined by the principal

During the screening, the parents are to be interviewed in order to develop an adequate case history on the child and advised of the nature of the kindergarten (or first grade) program. No indication is to be communicated to the parents during the screening process. They should be told that the evaluation and viewpoints of the staff and parents will be presented to the principal who shall make the final decision.

After the necessary data has been obtained, the decision whether or not to approve the appeal and enroll the child in the kindergarten (or first grade) program will be made by the principal or a team consisting of administrative team representatives.

If the appeal is approved, a meeting is to be held with the parents to inform them of the decision, to counsel them about their child's particular strengths and weaknesses, and to complete the enrollment procedures for entrance into the kindergarten (or first grade) program.

If the appeal is not approved, the Superintendent is to contact the parents and explain the reasons why their child will not be eligible and to inform them of the enrollment procedures when their child meets the age requirements.